

Project Timeframe

Project title: _____

Principal investigator: _____

Host institution: _____

Project period: Day/Month/Year - Day/Month/Year

Event period: Day/Month/Year - Day/Month/Year

Event type: _____

N	List of tasks and related activities*	Project stages/periods**	Person in charge	Timeframe of activities (Please, select and shade relevant months with regard to set activities)												Person in charge	Deliverables
				Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
I	Task			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Activity																
2	Activity																
3	Activity																
4	Activity																
5	Activity																
II	Task			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Activity																
2	Activity																
3	Activity																
4	Activity																
5	Activity																
III	Task			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Activity																
2	Activity																
3	Activity																
4	Activity																
5	Activity																
IV	Task			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Activity																
2	Activity																
3	Activity																
4	Activity																
5	Activity																
V	Task			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12		
1	Activity																
2	Activity																
3	Activity																
4	Activity																
5	Activity																

Timeframe justification

Briefly describe and justify the compliance of tasks, activities, dates, work dissemination and expected outcomes with the project objectives. Recommended word limit – 350 words

Notes

Please, add or delete rows if necessary

* It is mandatory the dates of guests' arrival and departure to be indicated because representative expenditure will be covered with regard to these dates.

** Please, indicate estimated period of the set tasks/activities, including the start and final day, month and year.